

David R. Cawley Middle School

89 Whitehall Road
 Hooksett, NH 03106
 (603) 518-5047
 (603) 518-5086
 cawley.sau15.net
 @hooksettcms



Matthew Benson, Principal
Brad Largy, Assistant Principal

Anne Mulligan, Guidance Counselor
Lea Maguire, Guidance Counselor

Cawley Middle School Transition to Remote Learning

October 7, 2020

Dear Parents,

Due to the confirmed COVID-19 case at Cawley Middle School, the school will be closed on **October 8th and 9th** to allow for our maintenance staff to perform a deep cleaning of the building. I will be working with the New Hampshire Department of Health and Human Services (DHHS) to share relevant information and to determine action steps. If you are not notified by NH DHHS, your child was not identified as being a close contact to the person with COVID-19.

The school closure has prompted us to shift to remote learning for the next two days. **In person students are expected to attend classes via Zoom using the remote learning schedule below. (Remote Learning students will continue to follow their usually daily schedule.)**

Cawley Middle School							
Remote Learning Schedule							
2020-2021							
Grade 8		Grade 7				Grade 6	
Office Hours	7:50-8:20	Office Hours	7:50-8:20	Office Hours	7:50-8:20	Office Hours	7:50-8:20
UA 1	8:20-8:55	Mod 1	8:20-9:05	Mod 1	8:20-9:05	Mod 1	8:20-9:05
UA 2	9:05-9:40	Mod 2	9:15-10:00	Mod 2	9:15-10:00	Mod 2	9:15-10:00
Mod 1	9:50-10:35	BREAK	10:00- 10:35	UA 1	10:10-10:45	UA 1	10:10-10:45
Mod 2	10:45-11:30	Mod 3	10:35-11:20	BREAK	10:45- 11:20	BREAK	10:45- 11:20
BREAK	11:30- 12:05	Mod 4	11:30-12:15	UA 2	11:20-11:55	UA 2	11:20-11:55
Mod 3	12:05-12:50	UA 1	12:25- 1:00	Mod 3	12:05-12:50	Mod 3	12:05-12:50
Mod 4	1:00-1:45	UA 2	1:10-1:45	Mod 4	1:00-1:45	Mod 4	1:00-1:45
Office Hours	1:45-2:40	Office Hours	1:45-2:40	Office Hours	1:45-2:40	Office Hours	1:45-2:40

Teachers will also have the above schedule posted in Schoology along with Zoom links for live instruction, and assignments in Schoology starting on Wednesday, October 8th at 7:40 am. **Your son/daughter is expected to attend all classes via Zoom and adhere to the Zoom Requirements which are listed below:**

*“Make Your Mark, Make A Difference”
 2017 Middle School of the Year*

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- Students will be required to follow the same behavioral and learning expectations as if in school.
- Students are required to attend the entire class unless otherwise directed by the teacher.
- Students are required to sign on to Zoom at the start of each class and wait in the waiting room until admitted.
- Students are required to have their video cameras on during the entire lesson. If there is a technological issue the teacher must be notified through email. In addition, a helpdesk ticket must be submitted the same day.
- Students are required to be sitting at a desk or table like at school.
- Students will be removed from the lesson if they are laying down in bed or on the couch.
- Students are not allowed to wear hats or sunglasses unless medical documentation is provided.
- Students' pets are not allowed to be held or part of the lesson.
- Students are required to be engaged in their learning. Students will be removed from the lesson if they are making phone calls, making their beds, in the swimming pool, etc.
- Students should not be using their cell phones during a Zoom lesson.
- Students should be in a room that is lighted.
- Students should come prepared to class as they would in person.
- Students are required to dress as they would in person, no pajamas, bathing suits, costumes.
- No avatars, images, or pictures of students should be displayed.
- Students are required to use their regular name, not a nickname.

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Curbside Lunch Information

If you need lunch or breakfast the school will have curbside lunch pickup tomorrow, Thursday, October 8, and Friday October 9 from 11:00 am - 12:00 pm. These meals must be preordered by 6:00 pm tonight. Please email Cindy Nusbaum, our Food Services Director at cnusbaum@sau15.net to order your child's meal(s).

- This option will include the hot lunch choice of the day and a cold breakfast.
- Be sure to add in your email the name and grade(s) of your student(s) in the email.
- **Pick up both breakfast and lunch at Cawley Middle School is between 11:00 am - 12:00 pm at door C9 near the back of the cafeteria.**

If there are any changes or updates, we will let you know. For classroom related questions, please contact your child's teacher. For other questions, please contact me or Mr. Largy, the Assistant Principal.

Sincerely,

A handwritten signature in cursive script that reads "Matthew Benson".

Matthew Benson
Principal