

Hooksett School District
School Issued Device
Student Disciplinary Guidelines

Disciplinary action applies to the following offenses:

Tier I Offenses & School Consequences

First Incident: Warning plus discussion with student and parent about proper use and care of device

Second Incident: School consequence plus additional discussion with student and parent about proper use and care of device

Third Incident: Restricted use of device. Not allowed to remove device from school grounds up to 10 days. Will be required to sign out a device each morning and return it each afternoon for inspection and overnight storage. Failure to do so may result in additional disciplinary action. School administration will automatically handle additional incidents.

- Sharing name, login, password or files with anyone (unless directed by faculty or staff member)
- Having food or liquid near device
- Streaming video sites such as “YouTube” for non-educational purposes is prohibited.
- Leaving devices unattended. Faculty/Staff will pick up and deliver to administration.
- Defacing or altering device in any way (i.e. stickers, tape, white-out, marking pens, etc).
- Removing the Hooksett School District identification tag and/or student identification label.

Tier 2 Offenses – Detention/Internal Suspension/Suspension/Safe School Report

- Making sound recordings or digital images without the consent of all those being recorded.
- Using or attempting to discover someone else’s password.
- Using another student’s device files unless required for collaborative learning.
- Attempting to degrade, disrupt, or alter any network or system performance.
- Intentionally bypassing school web-filter accessing visual depictions that are obscene, violent or pornographic. Accessing or attempting to access will be considered intentional.
- Downloading and/or installing additional software, applications, games, plug-ins, add-ons or extensions that are not for educational purposes
- Damaging, abusing, or degrading the performance of assigned device or other HSD devices.
- Accessing websites, newsgroups, or “chat” areas that contain material that is obscene or promotes illegal activity. If this occurs accidentally, immediately notify a Hooksett School District staff member.
- Accessing “Chat” programs.
- Illegally obtained or shared music, movies and/or other media on any Hooksett School District technology.

Tier 3 Offenses – Suspension/Safe School Report

Will be handled by Administration on a case-by-case basis

- Hacking (intentional misuse or abuse of computer facilities). This is a felony and subject to cancellation of device privileges and appropriate disciplinary action.
- Overriding Internet filtering software or other network configurations. Including network disruption, logging in as an administrator, bypassing or changing restrictions or settings, attempting to override the filter, use or access proxies, access the internal portion of the device. This includes the possibility of felony charges.