

**Hooksett School District  
Student & Parent/Guardian School Issued Device Agreement**

This agreement represents an outline of the Hooksett School Districts Issued Device Use Guidelines & Procedures. By signing this Agreement, students and parents/guardians agree to abide by the Hooksett School District's Device Guidelines & Procedures.

**Student Responsibilities**

- Abide by the Hooksett School District's Device Use Guidelines & Procedures and all local, state and federal laws including the Hooksett School District Policies: JICL-R - Acceptable Internet Use Procedures – Student; JICL/IJNDB – School District Internet Access for Students
- Use of HSD School technology is for educational purposes only
- Responsible for the proper care of school issued device and other technology within the building (i.e. no food/liquids on or near technology; no leaving unattended; no tossing backpacks with device inside; no leaving backpack in puddle/snow with device inside; keeping device clean; etc.)
- Keep all accounts and/or passwords secure; not share with anyone – including email and/or network access on this device or other school systems
- Never share personal information over the Internet. If asked for personal information or harassed in any way, report it immediately to parents/guardians, teacher or school staff member
- School account will be used only for appropriate, legitimate and responsible communications
- Will not install, download and/or otherwise utilize any software that is not authorized by the HSD Technology Department
- Will not remove programs or files from school issued device
- ***Understand that all files stored on school issued device are not private; The HSD personnel can review devices activity and/or files at any time; devices can/may be scheduled for quarterly tech checks***
- Will not attempt to repair school issued device
- Will not attempt to clean school issued device with anything other than a soft cloth
- Will report any problems with school issued device to HSD Technology Department
- The school issued device, including power cord will be returned upon withdrawal from Cawley Middle School and/or the end of 8th grade.
- Will be responsible for the cost of damages/replacement of the device and/or charger: Hooksett School District Policy: JQ – Students Fees, Fines, and Charges

*Refer to the following available on the school's website (<https://cawley.sau15.net/>):*

Disciplinary Guidelines Handout

School Issued Device Use Guidelines & Procedures Handout

Hooksett School District Policies: JICL-R - Acceptable Internet Use Procedures – Student; JICL/IJNDB – School District Internet Access for Students; JQ – Students Fees, Fines, and Charges

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Student Name *(Please Print)*

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Homeroom/Year of Graduation

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Student Signature

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Date

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Parent/Guardian Signature

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Date

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Computer ID #

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Date Charger Given